



INDIGO - DataCloud

Meeting:	Teleconf#01
Date and Time:	Thu 07th May 2015, 11am (1 hour)
Venue:	Adobe Connect
Agenda:	https://grid.ifca.es/wiki/INDIGO/WP2/Meetings#Teleconf_.2301

<u>1.</u>	<u>PARTICIPANTS</u>	<u>2</u>
<u>2.</u>	<u>MINUTES OF THE PREVIOUS MEETING</u>	<u>3</u>
<u>3.</u>	<u>AGENDA BASHING</u>	<u>3</u>
	REVIEW OF ACTIONS	3
	GENERAL INFORMATION ON INDIGO AFTER KICK-OFF MEETING	3
	PROPOSAL FOR PREPARATION OF REQUIREMENTS FROM USER COMMUNITIES (TOWARDS DELIVERABLE D2.1)	3
	POSSIBILITY OF F2F MEETING IN LISBON	5
	NEW ACTIONS AND NEXT MEETING	5
	AOB	5
<u>4.</u>	<u>ACTIONS</u>	<u>5</u>
<u>5.</u>	<u>DATE FOR NEXT MEETING</u>	<u>6</u>



INDIGO - DataCloud

1. Participants

Name and Surname	Abbr.	Organisation	Membership ¹
Fernando Aguilar	FA	P0 IFCA-CSIC	
Jesús Marco	JMdL	P0 IFCA-CSIC	
Erik Torres	ET	P1 UPV	
Antonio Rosato	AR	P2 CIRMMP	
Stefano Gallozzi	SG	P3 INAF	
Riccardo Smareglia	R	P3 INAF	
Sandro Fiore	SF	P5 CMCC	
Davide Madonna	DM	P6 ICCU	
Malgorzata Krakowian	MK	P7 EGI.eu	
Peter Solagna	PS	P7 EGI.eu	
Federico Zambelli	FZ	P8 CNR	
Massimiliano Rossi	MR	P9 INGV	
Laura Beranzoli	LB	P9 INGV	
Karolj Skala	KS	P10 RBI	
Luciano Gaido	LG	INFN	
Giacinto Donvito	GD	INFN	

Apologies: Alexandre Bonvin, P4 U.Utrecht (in Taipeh)

¹ Member, Observer, Sec Support



INDIGO - DataCloud

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the kick-off meeting held on Thu 23th April 2015 in Bologna were reviewed. No further additions/corrections were reported.

3. AGENDA BASHING

Review of actions

(see the Action List below)

- A2.1.1: This action is ongoing. Related to preparation of first deliverable D2.1, and annexes from each community. Karolj sent a questionnaire/template for gathering information from the communities oriented to the DARIAH EGI CC. Attached in the wiki. See discussion and see A.2.3.1 and A2.4.1
- A2.2.1: This action is completed. EMSO has a slot in the session, also CTA.
- A2.3.1: Alexandre sent an initial template. It has been checked and it is included in the annex deliverable template (related to A2.1.1).
- A2.4.1: In the deliverable template a slot for adding this information is included. Every partner should fill it with related events.

General information on INDIGO after kick-off meeting

The agreement has been signed by almost all the partners (now by all of them, as of 8th may, JMdL)

Regarding administrative tools, we will use Open Project, also for technical work.

We will have a f2f WP2 in Lisbon by EGI conference. According to the doodle circulated, <http://doodle.com/c5kfmsg78fk85zsp>, we will try to find a room for Tuesday 17-18h.

There will be a WP4 F2F meeting in Germany by the end of this month, so it will be nice to have some input from our side before it.

There will be likely another F2F meeting in Valencia in the first week of July to progress on the definition of the architecture (there is a related deliverable), input will be provided by then from our first deliverable, but it is likely that some people from WP2 should participate.

Proposal for preparation of requirements from user communities (towards Deliverable D2.1)

JMdL presented the scheme proposed for the deliverable and also the Annex, which is very important in order to get and understanding on the requirements of the different use cases. The first section on the Annex, Introduction, has to be elaborated in direct contact with the researchers.



INDIGO - DataCloud

PS thinks that is a good proposal and he agrees. From the EGI.eu point of view, they need to elaborate the use cases better to get the main topics. A questionnaire can help to fit requirements to the different INDIGO's WPs.

ET: He thinks it's a useful template. (We had sound problems)

MR: He approved.

KS: unify all communities with the same strategy and content. He sent a questionnaire for communities in EGI-DARIAH CC that should be filled in two rounds. It tries to gather information from the community in order to know the main bottlenecks and barriers that prevent a wide use of the e-infrastructures.

JMdL indicated that our officer insisted on the need to make a substantial work in the first 3 months of the project, and that we agreed on applying an Agile methodology, and iterate with JRA WP.

FZ thinks that it's a good template. They can fill it with GALAXY use cases.

AR makes a similar comment, but also indicated that he has to discuss further internally. **Correction (by AR):** It would be useful to acquire the opinion of a couple of community representatives outside the partnership to ensure that we will write starting from the use cases is also relevant at a broader level, within each domain. Clearly, it is not appropriate to have a community survey now, but each of us may approach a couple of contacts who are likely to reply quickly.

DM: template is useful as starting point. For him and Sara di Giorgio it is OK as starting point.

SG proposes to create a collaborative google document where everyone can contribute to set up the document. JMdL agree with that. PS says that work together in the template development is very important and we can discuss with the researchers to improve the level of information. JMdL agree with that but also indicate that IT people (WE) should fill most of it.

Both documents are available in the wiki and will be also available as google docs (by next week)

Regarding dissemination, we have to shape how to correlate with the global plan. In the Annex template, we have included a reminder of KPI to know the expected impact of the project from the point of view of the communities, so we should fill this info when we ask the researchers. This deliverable is an opportunity to say how many applications are going to be deployed. KS indicates that the next dissemination event is PRIDE (shown in Bologna) and that two posters on INDIGO will be posted in the next EGI meeting in Lisbon.

ET: comments that the draft is ok for the objectives. We have to know that requirements of the use cases represent finally the scientific applications. The annex is good enough to get not only use cases but also the context of the community, which is very important for PaaS and SaaS.



INDIGO - DataCloud

GD thinks also that is a good idea to capture the full context and not only the use case itself. Regarding administration and WPs interaction, he says that OpenProject instance is deployed and it is going to be available likely for the next week. We can use this instance for gathering requirements or for any other need. A phone or F2F meeting with all WPs leaders would be a good choice to establish interaction between WPs (see above about meetings).

PS: interaction with developers is one of the main issues of the project and we need to be agile. We need something like RT where we can keep a conversation regarding, for example, a requirement.

GD: OpenProject has Wiki, Forum... But maybe is not enough.

New action: A2.1.2: Determine the method we will use to manage requirements: describe requirements handling process, tool to use (OpenProject, RT, other), etc. Assigned to Peter, Fernando and someone else from JRA.

Possibility of f2f meeting in Lisbon

The request to fill the doodle (see above) was reminded.

New actions and next meeting

New action A2.1.2

Next meeting will take place during the EGI Forum in Lisbon. For those that cannot assist, we will hopefully provide access through our adobe connect room. The date will be confirmed asap, in principle it will be on Tuesday 18th at 17h.

AOB

None

Meeting ended by 11.55

4. Actions

ID	Resp.	Description	Status ²
A2.1.1	PS, KS, FA	Develop a questionnaire/template for requirements from user communities. Start from a guide closer to researchers. Initial target: before Lisbon meeting (18th may).	OPEN In progress
A2.2.1	JMdL, FA, MR,	Develop a discussion scheme for these issues in the Open Data session at EGI Conference (LW, EMSO and CTA invited to join the meeting and present) (Action on Jesus/Fernando in contact with	CLOSED Achieved

² NEW, OPEN, CLOSED, REJECTED



INDIGO - DataCloud

Paolo/Max in EMSO and Angelo in CTA and confirm them with Lukasz).

A2.3.1	FA	Start compiling the info required for the TEST use cases. Action on Fernando (to trigger the discussion and circulate the initial template provided (on Friday) by Alexandre, see also wiki). Target: before EGI conference	OPEN In progress
A2.4.1	All	Start compiling a list of events of interest for the different partners in relation to INDIGO. Assigned to all partners but see below as this action will be more general within INDIGO.	OPEN In progress
A2.1.2	PS, FA, someone from JRA	Determine the method we will use to manage requirements: describe requirements handling process, tool to use (OpenProject, RT, other), etc.	NEW

5. Date for Next Meeting

The next meeting will take place at EGI Forum in Lisbon. 18th may Tuesday 17h (TBC)

There being no further business, the meeting concluded at 11:55

Minutes prepared by Fernando Aguilar, Thu 07th May 2015

Minutes corrections (before next meeting):