Meeting:	Teleconf#05
Date and Time:	Thu 9th Jul 2015, 11am (1 hour)
Venue:	Adobe Connect
Agenda:	https://grid.ifca.es/wiki/INDIGO/WP2/Meetings

1.   Participants

#	Partner	Name and Surname	Abbr.	Apologies
P0	CSIC	Jesús Marco de Lucas	JMdL	
		Fernando Aguilar	FA	
P1	UPV	Ignacio Blanquer	IB	
P2	CIRMMP			Antonio Rosato
P3	INAF	Riccardo Smareglia	RS	
P4	U.Utrecht			Alexandre Bonvin
P5	CMCC			
P6	ICCU	Sara Di Giorgio	SdG	
		Davide Madonna	DM	
P7	EGI.eu	Peter Solagna	PS	
P8	CNR			Federico Zambelli
P9	INGV	Laura Beranzoli	LB	
		Massimiliano Rossi	MR	
P10	RBI	Eva Cetinic	EC	
PMB	INFN	Giacinto Donvito	GD	

2.   AGENDA BASHING

Report from Valencia Meeting

IB: All input provided by us (annexes, requirement tables) has been well accepted and the presentations from the different work packages were well align with it. There are a number of technical questions that have been compiled in a google doc including the main topics of the discussions in Valencia:

https://docs.google.com/document/d/1afmPFrg7oHgRLYjy2SAuB-TRZN2E1OZaem2tCtXYUmw

IB will recollect all the questions and will address them in the WP2.

PS propose to use the INDIGO OpenProject instance (wp2) and track all the questions there. That methodology could be also added in the Deliverable D2.1. IB agreed with that. Users need to be registered to access:

https://project.indigo-datacloud.eu/

From Valencia meeting we got also feedback regarding Data Management Plans. Our analysis is very weak due to the partial information from the different communities. It should be fixed for the next deliverable, as well as requirement input from INFRADEVs.

The slides from WP2 in Valencia meeting can be downloaded from here:

https://agenda.indigo-datacloud.eu/getFile.py/access?contribId=1&resId=0&materialId=slides&confId=14

(will ask for password, "Indigestion")

One of the main points in the slides is the proposal of a "Champion" in every research community to check that all requirements become real. We need to identify that person and involve her/him in an Agile interaction with JRA (how to do that?).

One of these INFRADEVs is Parthenos, where we have common partners, like RBI/DARIAH and ICCU. Last week the Kick-off meeting took place. One part of the project is related to VRE and data access. SdG will give us more details about it, and CNR coordinates the implementation.

JM: The next deliverable in December should include information of PARTHENOS, ENVRI+ and other INFRADEVs and VRE projects.

Regarding next EGI meeting in Bari, Should we as INDIGO WP2 send some input? The outcme of the analysis of requirements? We need to think what we should submit (Deadline is next 19th July).

Status Deliverable D2.1

PS: The deliverable is progressing well, most sections being completed.

The latest draft structure was shown: User Communities, Methodology, Case studies, Requirements (Tables).

Some of the communities have provided feedback to the requirements table. Notice also that the annexes are "live" documents that can be edited as required (taking care of versioning). They will have to be updated for the next deliverable.

Action: Check the collection of technical questions from WPs partners.

One of the main discussions in Valencia was regarding AAI. A questionnaire from AARC, a project where EGI.eu participates, has been circulated, asking for AAI input from research communities. PS who is

involved in the project will coordinate AARC input with AAI INDIGO task force. GD says that Marcus (one of the main persons in AAI task force in INDIGO) is also involved in AARC.

JM proposed to add in more detail the AAI issue in the next requirements gathering and deliverable.

D2.1 should be almost ready to be distributed on the weekend and then it will be sent to the PMB.

Plans for next weeks

All information like documents and so on will be migrated to OpenProject. We have to determine how to address the requirements feedback and interaction within OpenProject, but it could be managed with one ticket per requirement.

Deliverable D2.2

Eva Cetinic reported on the status and the outcome of the teleconf held the previous day with other actors in Dissemination and Outreach within INDIGO (Tust-IT, also EGI.eu). It is now clear that task 2.4 should address dissemination towards research communities.

Most of the communities have answered to the mail from Eva asking for information for the potential dissemination activities. Thus the point 4.4 from the deliverable regarding dissemination of all Research Communities is progressing quite well. Eva needs some more information from some communities yet and a reminder will be sent by e-mail as the deliverable should be finished by the end of next week.

Regarding the inclusion of the KPI table inputs, it has to be discussed by the PMB, so for now it won't be included in the deliverable. Jesus indicates that it can be used internally to track the expected progress.

3.   Actions

ID	Resp.	Description	Status[1]
A2.1.1	PS, KS, FA	Develop a questionnaire/template for requirements from user communities. Start from a guide closer to researchers. Initial target: before Lisbon meeting (18th may).	CLOSED
A2.2.1	JMdL, FA, MR	Develop a discussion scheme for these issues in the Open Data session at EGI Conference (LW, EMSO and CTA invited to join the meeting and present) (Action on Jesus/Fernando in contact with Paolo/Max in EMSO and Angelo in CTA and confirm them with Lukasz).A2.2.1 JMdL, FA, MR,	CLOSED

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[1] NEW, OPEN, CLOSED, REJECTED

A2.3.1	FA	Start compiling the info required for the TEST use cases. Action on Fernando (to trigger the discussion and circulate the initial template provided (on Friday) by Alexandre, see also wiki). Target: before EGI conference	CLOSED
A2.4.1	All	Start compiling a list of events of interest for the different partners in relation to INDIGO. Assigned to all partners but see below as this action will be more general within INDIGO.	OPEN In progress
A2.1.2		Determine the method we will use to manage requirements: describe requirements handling process, tool to use (OpenProject, RT, other), etc	OPEN In progress
A2.1.3	PS, IB	Community Requirements table ready to be reviewed. DL: Wednesday 1st July	CLOSED
A2.1.4	ALL	Community Requirements table reviewed by communities. DL: Friday 3rd July (ALL)	CLOSED
A2.2.3	ALL	Send community events to Eva. DL: ASAP	OPEN In progress
A2.2.4	JMdL	Report Task Force Proposal	OPEN In progress
A2.1.5		Check technical questions from WPs	NEW

4. Date for Next Meeting

The next meeting will take place likely 23th July Thursday 11h (TBC).

There being no further business, the meeting concluded at 12:00.

Minutes prepared by   Fernando Aguilar, Fri 10th July 2015

Minutes corrections (before next meeting):